



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
OFFICE OF ADMINISTRATION AND RESOURCES MANAGEMENT
CINCINNATI, OHIO 45268

Ms. Rosalind Freeman
14230 S. Dearborn St.
Riverdale, IL 60827

NOV 27 2013

RE: Freedom of Information Act Request No. EPA-HQ-2013-010351

Dear Ms. Freeman,

This letter is in response to your Freedom of Information Act (FOIA) request, which was assigned FOIA Request No. EPA-HQ-2013-010351, dated September 26, 2013. This request concerns your most recent request for a desk audit. Your request was assigned to this office on October 17, 2013.

In your request pertaining to the desk audit, you asked for documents, notes, emails, and written correspondence between Diane Fox, Gilbur Colston, and Nancy Ciccarello.

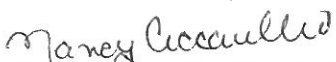
I am enclosing a copy of all the records responsive to your request that are in the possession of the Cincinnati Human Resources Shared Service Center. These records include all documentation from the desk audit and correspondence involving Diane Fox and Nancy Ciccarello concerning that desk audit. Your request for documentation and correspondence maintained by Gilbur Colston is being referred to Region 5 for response. Furthermore, these records are being provided sans any redaction of information.

Under the FOIA, you have the right to appeal this decision to the National Freedom of Information Officer. The mailing address to file an appeal is: United States Environmental Protection Agency, Office of Environmental Information, Records, Privacy and FOI Branch (2822T), 1200 Pennsylvania Ave., N.W., Washington, D.C. 20460. If you file an appeal and use a delivery service other than the USPS, the address for courier or hand delivery is: National Freedom of Information Act Officer, United States Environmental Protection Agency, 1301 Constitution Avenue, NW, Room 6416 West, Washington, D.C. 20004. An appeal may also be filed by email to hq.foia@epa.gov.

Regardless, your appeal must be received within 30 calendar days from the date of this letter. The Agency will not consider appeals received after the 30-day limit. Your appeal should reference HQ-FOI-01983-12. Finally, if you file the appeal by US mail or use a commercial delivery service, include an annotation on the envelope stating "Freedom of Information Act Appeal".

If you have any questions concerning the documentation which has been provided, please contact Lonnie Gates at (513) 569-7388. Please provide your FOIA request number in all communications.

Sincerely,


Nancy Ciccarello, Deputy Director, SSC Director
Cincinnati Human Resources Shared Service Center

cc: Lonnie Gates
Nancy Porter
Cindy Kirchmer

Enclosures: Documents and communication from Rosalind Freeman desk audit